



Association canadienne des entraîneurs	Coaching Association of Canada
2451, promenade Riverside Ottawa (Ontario) K1H 7X7	2451 Riverside Drive Ottawa, Ontario K1H 7X7
613.235.5000 Télécopieur : 613.235.9500	613.235.5000 Fax: 613.235.9500

CALL FOR NOMINATIONS: CAC Board of Directors

About the Coaching Association of Canada

The Coaching Association of Canada (CAC) unites stakeholders and partners in its commitment to raising the skills and stature of coaches, and ultimately expanding their reach and influence. Through its programs, the CAC empowers coaches with knowledge and skills, promotes ethics, fosters positive attitudes, builds competence, and increases the credibility and recognition of coaches. Visit www.coach.ca for more information about coach education and training.

About the Member-at-Large Position (1 position available)

Skills and Experience: You have proven track record as a Director of a corporate or national not-for-profit Board. Your extensive network will support CAC in the achievement of its mandate. Positive leadership experience during significant strategic and cultural change and coaching experience are definite assets.

Term: Beginning in June 2018, the Director will serve a three-year term. The Director could be eligible to serve an additional three-year term.

Time Commitment: The work-load requires three face-to-face Board meetings per year, periodic conference calls, and attendance at the Sport Leadership sportif Conference.

Application Process

- Please provide a maximum 2-page profile, which includes the following:
 - Name, address, daytime and evening phone numbers, email address, best contact time
 - Reason for expression of interest, what you feel you can contribute to the CAC
 - Skills, education, certification, and experience related to the position
 - Sport/community/business accomplishments
- A copy of your Curriculum Vitae
- A list of references

Applications to be submitted by email to:
CAC Board – Nominating Committee
hr@coach.ca

The deadline to submit an application is **May 10th 2018 5pm EDT**.

Composition of Board

The CAC Board of Directors is comprised of 15 Directors as follows:

- 1 Chair
- 1 Federal Government Representative
- 1 Provincial/Territorial (P/T) Government Representative
- 1 Canadian Council of University Physical Education and Kinesiology Administrators (CCUPEKA) Representative
- 1 High Performance Coach Member
- 3 Provincial/Territorial Coaching Representatives
- 3 National Sport Organization (NSO) Members
- 1 Athlete Member (active within 7 years)
- 1 Community Coach Member
- 2 Members-at-Large

Role of the Board of Directors

The board contributes to the organization through its unique role of stewardship and ensuring proper governance.

To distinguish between the board's own unique job and that of the CEO, the board will concentrate its efforts on the following outcomes:

- Providing strategic leadership to partners and stakeholders.
- Establishing a strategic plan that sets out the organization's mission, vision, values, and strategic priorities and monitoring progress against measurable goals.
- Promoting a culture of strong partnerships that supports the profile and credibility of the CAC throughout the Canadian sport system.
- Establishing a brand that reflects the broad mandate of the organization and leads to brand recognition within the Canadian sport community and public at large.
- Appointing, compensating, and evaluating the CEO.
- Ensuring effective oversight of organization management.
- Negotiating renewal and revisions of the mandate agreement.
- Amending the organization's by-laws and presenting them for ratification at a subsequent meeting of the members.
- Establishing financial policies and approving the business plan, budget, financial controls, and financial statements.
- Establishing and monitoring adherence to governance and organization policies.
- Establishing performance indicators and annually evaluating its performance as a board against the same.
- Ensuring effective succession.

- Ensuring the CAC fulfills legal and ethical responsibilities including provisions in the mandate agreement, letters patent, and by-laws.
- Acting as the final arbiter in internal appeals, except in respect to its own actions.

General Characteristics of Board Members

In addition to specific representational requirements, the selection of candidates will be based on desired characteristics such as:

- specific knowledge and skills related to current strategic priorities;
- demonstrated capacity to think and act independently while contributing to team;
- positive leadership experience in an organization in the midst of significant organizational and/or cultural change;
- sound business, professional background, and/or sport background;
- excellent contacts;
- a record of organizational accomplishment and community service;
- coaching experience;
- an understanding of the Canadian sport community and the contribution of coaching and sport leadership education;